

Suggested structure to extra writing topic of Unit 3

Title	- Be More Considerate
Introduction	<ul style="list-style-type: none"> - It is reported that nearly 70% of students have been the victims of some forms of inconsiderate behaviour in school. - This shocking figure has revealed a worrying fact. - There is a lot of inconsiderate behaviour inside and outside school among schoolmates.
Body	<ul style="list-style-type: none"> - There are students who talk aloud with each other or on the mobile phone in areas which should be kept silent, such as the library, the school hall, and even inside the classrooms. - disturbs other schoolmates - other students cannot listen to what the teacher say <hr/> <ul style="list-style-type: none"> - Some students keep eating or drinking in the classrooms. - stuff too many plastic lunchboxes into the classroom trash bin - Some just put their lunchboxes on the floor when the bin is full. - There are still food residue and sauce remaining in the lunchboxes that attract cockroaches and flies. - a disgusting sight <hr/> <ul style="list-style-type: none"> - Students should be considerate to those who wish to pay attention in the lessons and talk quietly. - turn off mobile phones when necessary - It is every student's responsibility to keep up the hygiene in the classrooms. - avoid eating and drinking in the classrooms - throw away plastic lunchboxes in the trash bins outside the classrooms for cleaners to dispose regularly
Conclusion	<ul style="list-style-type: none"> - Remember, never treat others in a way you do not want to be treated! - Think of others, not only yourselves, and you will know how to behave.