

Suggested structure to extra writing topic of Unit 4

Title	<ul style="list-style-type: none"> <li>- Report on Students' Opinions on the New Menu of the Tuck Shop</li> </ul>
Introduction	<ul style="list-style-type: none"> <li>- our School is planning to revise the menu of snacks and lunch boxes provided by the tuck shop</li> <li>- a survey on students' opinions was conducted last month</li> <li>- All students in our school were asked to complete a questionnaire to give opinions and recommendations on how the new menu should be revised.</li> </ul>
Results	<ul style="list-style-type: none"> <li>- Over 85% of students supported the lowering of prices.</li> <li>- More than third quarters of students put 'increasing the choices of food' on the top of the list.</li> <li>- In terms of the choice of food, more than two thirds of students proposed that the unhealthy drinks and snacks such as soft drinks and deep-fried foods should be avoided on the new menu.</li> <li>- Nearly one third of female students suggested selling healthier snacks such as corn and frozen pineapples, and providing vegetarian meals for lunch boxes.</li> <li>- For senior students, most of them suggested making the order on a weekly basis instead of monthly to cater for their more irregular timetables.</li> <li>- One third of them proposed that extra fees for disposable tableware should be collected in order to be environmentally friendly.</li> </ul>
Conclusions	<ul style="list-style-type: none"> <li>- indicate that the lowering of the prices of the food is well received by the majority of students</li> <li>- obvious that there are different expectations between male and female students regarding the choice of food</li> <li>- shows that girls generally prefer a more vegetarian diet</li> </ul>
Recommendations	<ul style="list-style-type: none"> <li>- the new menu of the tuck shop should include a variety of food in order to suit the needs of different student groups</li> </ul>