

## Sample Essay 1

### Make a difference in your neighbourhood!

Let's do something meaningful on 'Be a Good Neighbour Day', which is organised by the Hong Kong Volunteer Services Group. This is our chance to **lend a hand** to our **community**. Our school is organising a group of 10 volunteers to visit **Sunflower Home for the Elderly** in Lam Tin from 2 to 6 pm on 18 July (Sunday). There will be a variety of **enjoyable** volunteering opportunities including:

- singing songs and playing **mass games** with the elderly
- **distributing** little gifts to the aged **residents**
- gardening on the community grounds

### After-work mini party and prizes

After the visit, all volunteers can join the 'You're Our Good Neighbour' mini party on the same day from 7 to 9 pm at the Hong Kong Volunteer Services Group Centre. There will be music and dances, snacks and **desserts**, games and **lucky draw** prizes! It will be a great time to **mix and mingle** with volunteers from other schools.

### Your participation brings you benefits

Last year our school joined this event and both the residents of the elderly home and us all had fun! It enhanced our **sense of belonging** to the society. When we waved at the elderly and saw their **warmhearted smiles**, we felt a real **sense of accomplishment**.

**Sign up and give a hand** to the elderly now. **Register** in Room 301 during recess or lunchtime before 20 June.

(237 words)

## Grammar Analysis

1. Text type and format – You are asked to write a leaflet. Usually in a leaflet, a title is necessary for readers to get the main idea at first glance. You may also use subtitles and / or bullet points to present your ideas more clearly.
2. Genre – It is an expository and persuasive writing. As you have to encourage your schoolmates to involve in 'Be a Good Neighbour Day', you should provide information about the activity, arouse their interest and include enrolment details.
3. Language and formality – Since you are writing to your schoolmates, the language should not be too formal or difficult. Imperatives can be used to urge readers to act.
4. Organisation – A leaflet should consist of a title, preferably an introduction and subtitles. Information should be separately presented regarding the details of the activity, benefits of joining the activity and the enrolment methods.