

Text type: **Diary Entry**

A diary entry is a piece of writing that records certain events that happened on a specific day. It is written in the first-person point of view, so the events are described based on the writer's personal feelings and thoughts. Note that the past tense is used while talking about the conditions or actions in the past, and the past continuous tense is used while talking about an event that lasted for a period of time in the past. However, some personal feelings and thoughts can be written in the present tense.

You are William. You and your sister, Selina, played a video game at home last Saturday. Based on the pictures below, write a diary entry about what happened. Write at least 80 words.

(a)



fighting game / controller / character

(b)



wave / swing / accidentally

(c)



foot / scream / pain

(d)



Step 1

You should read the instructions carefully before starting the writing task. First find out the point of view that you need to write in. Then pay attention to the text type format required. Remember that different text types have different formats.

Main characters: William ('I') and Selina

First-person point of view




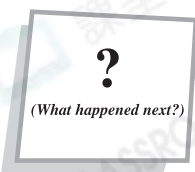
Past tense

Diary entry format:
On the top left corner, state the date and the day 'Saturday'.
On the top right corner, state the weather.

You are William. You and your sister, Selina, played a video game at home last Saturday. Based on the pictures below, write a diary entry about what happened. Write at least 80 words.

Step 2

Look at the pictures provided carefully and pay attention to the details of each picture. Think about the following questions as you plan your writing. Think up an ending and fill in the blanks.

(a) 	<ul style="list-style-type: none"> • Where were you and Selina? • What were you and Selina doing? • How did you and Selina feel?
(b) 	<ul style="list-style-type: none"> • What did Selina do? • What did you do? • What happened to the controller?
(c) 	<ul style="list-style-type: none"> • Where was the controller? • What was Dad doing? • How did you feel? <div style="border: 1px dashed gray; padding: 5px; margin-top: 10px;"> <p>Always talk about your feelings and reflections in a diary entry.</p> </div>
(d) 	<p>Think up a logical ending based on the events that happened:</p> <p>The controller hit my dad's foot. He was _____.</p> <p>We were _____. Luckily, _____.</p> <p>_____.</p>

Step 3

Look at the pictures on p.2 again and answer the guiding questions in the table below. Then write your own diary entry on a separate piece of paper.

Introduction (Picture A): talk briefly about **the incident**

What were you doing? _____

Where did it happen? _____

When did it happen? _____

Who were with you? _____

How did you feel? _____

Rising Action (Picture B): talk about **events that happened after the introduction**

What did Selina do? _____

What did you do? _____

Where was the controller? _____

Climax / Conflict (Picture C): tell the **problem(s)** that the **character(s)** faced

What was Dad doing? _____

What happened next? _____

How did you feel? _____

Resolution (Picture D): tell **how the problem(s) is / are solved** and the **ending** of the incident

What happened in the end? _____

How did you feel? _____

What did you do? _____

What have you learnt? _____



More Writing Tips

- ★ Use certain **adjectives (afraid, excited, nervous, worried, etc.)** to describe feelings.
- ★ Use the **modal verb ‘should’** to talk about something that is right to do and **‘should not / shouldn’t’** to talk about something that is wrong to do.
- ★ Elaborate on ideas by **describing what you did** and **explaining why you did it** or **why you felt a certain way**.

Useful Vocabulary and Phrases

press	controller	wave	intensely
throw	land	slam	yell
stare	growl	promise	apologise

Go through the writing evaluation list below to find out if you have written the diary entry properly. Circle the correct faces and count the number of smiley and sad faces you’ve got.

My Writing Evaluation List

😊 Write the date, day and weather	😞 Use the wrong format for the diary entry
😊 Spell all words correctly	😞 Spelling mistakes are present
😊 Write in paragraphs and show the order of events clearly	😞 The events are unorganised or the order is unclear
😊 Use the past tenses to write about the events in the diary entry	😞 Use the wrong tenses to write the diary entry
😊 Give reasons as to what happened	😞 Lack further elaborations
😊 Use suitable adjectives and prepositions to describe the feelings	😞 Use the wrong adjectives and prepositions to describe the states of the subjects
😊 Use complex sentence structures	😞 Only use simple sentence structures

Writing Samples

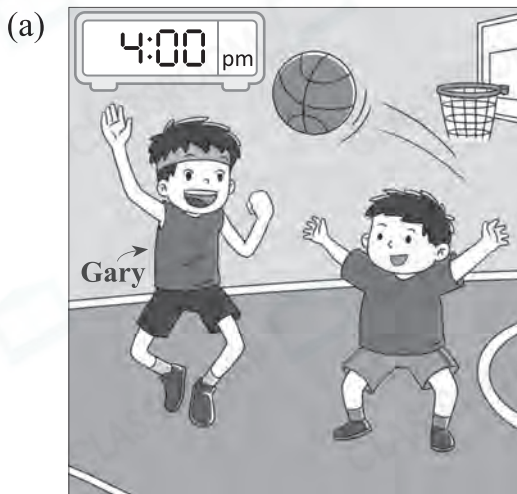


Text type: Email

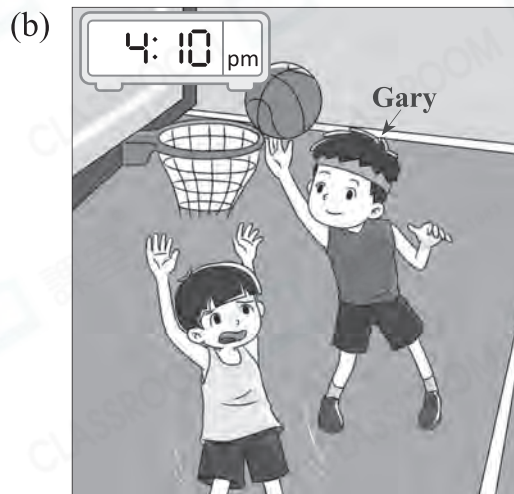
An email is a piece of writing for daily communication. The sender's email address, the recipient's email address and the subject are usually stated on the top. It is written in the first-person point of view. We may write a personal email to convey personal ideas or feelings. We may begin an email with a greeting like 'Dear + the recipient's name,' and end it with a closing like 'Best, / Love, / Cheers, + the sender's name'.

The past tense is used when talking about actions that happened in the past.

You are Gary. You are writing an email to your friend, Fiona, about your after-school activity last Friday. Based on the pictures below, write an email about what happened. Write at least 80 words.



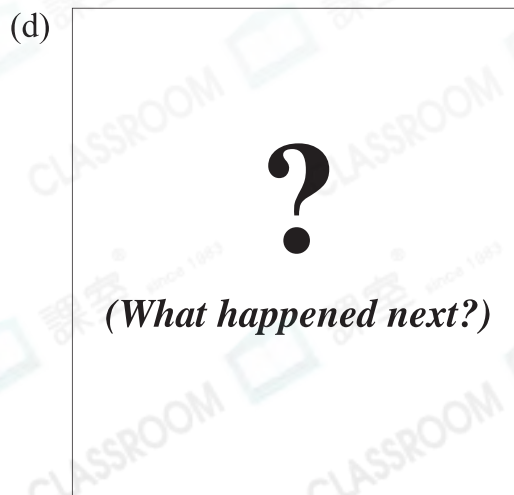
basketball practice / court / hoop



opponent / score / block



discouraged / share / cheer up



Step 1

You should read the instructions carefully before starting the writing task. First find out the point of view that you need to write in. Then pay attention to the text type format required. Remember that different text types have different formats.

First-person point of view

Sender: Gary ('I')
Recipient: Fiona




You are Gary. You are writing an email to your friend, Fiona, about your after-school activity last Friday. Based on the pictures below, write an email about what happened. Write at least 80 words.

Past tense

Email format:
On the top, state the sender's email address, the recipient's email address and the subject. Begin with a greeting like 'Dear + the recipient's name,' and end with a closing like 'Best, / Love, / Cheers, + the sender's name'.

Step 2

Look at the pictures provided carefully and pay attention to the details of each picture. Think about the following questions as you plan your writing. Think up an ending and fill in the blanks.

<p>(a)</p> 	<ul style="list-style-type: none"> • Where were you and your teammates? • What did you and your teammates do? • How did you feel?
<p>(b)</p> 	<ul style="list-style-type: none"> • What did you do? • What was the boy doing? • How did the boy feel?
<p>(c)</p> 	<ul style="list-style-type: none"> • Where were you? • What were you doing? • What happened to the boy? <div style="border: 1px dashed gray; border-radius: 10px; padding: 5px; margin-top: 10px;"> <p>Think about why the boy had such a feeling. Elaborate the idea and state what you did to help.</p> </div>
<p>(d)</p> <div style="border: 1px solid gray; padding: 10px; width: 80px; margin: 0 auto;"> <p style="font-size: 2em; font-weight: bold; text-align: center;">?</p> <p style="font-size: 0.8em; text-align: center;">(What happened next?)</p> </div>	<p>Think up a logical ending based on the events that happened:</p> <p>I _____</p> <p>I was _____ that _____</p> <p>_____</p>

Step 3

Look at the pictures on p.2 and answer the guiding questions in the table below. Then write your own email on a separate piece of paper.

Introduction (Picture A): talk briefly about **the incident**

What did you do? _____

Where did it happen? _____

When did it happen? _____

Who were with you? _____

How did you feel? _____

Rising Action (Picture B): talk about **events that happened after the introduction**

What did you do? _____

What was the boy doing? _____

How did the boy feel? _____

Climax / Conflict (Picture C): tell the **problem(s)** that the character(s) faced

Where were you and the boy? _____

What was the time? _____

What were you doing? _____

What happened to the boy? _____

Resolution (Picture D): tell **how the problem(s) is / are solved** and the **ending** of the incident

What did you do? _____

What happened in the end? _____

How did you feel? _____

What have you learnt? _____



More Writing Tips

- ★ Use **similes**, (e.g. **as strong as an ox**) to describe things by comparing them to something similar. This is called a simile.
- ★ Use **connectives** such as **'while'** to talk about two ongoing events that happened at the same time.
- ★ Remember that **the sender's email address, the recipient's email address and the subject** are the necessary parts of an email.

Useful Vocabulary and Phrases

team	drive past	basketball hoop		score
bench	lose	disappointed	shoot	tip
invite		basketball match	help	motivated

Go through the writing evaluation list below to find out if you have written the email properly. Circle the correct faces and count the number of smiley and sad faces you've got.

My Writing Evaluation List

☺ Write the sender's email address, the recipient's email address and the subject	☹ Use the wrong format for the email
☺ Spell all words correctly	☹ Spelling mistakes are present
☺ Organise your ideas in paragraphs	☹ The events are unorganised or unclear
☺ Use the past tenses to write about the events in the past	☹ Use the wrong tenses to write the email
☺ Give reasons as to what happened	☹ Lack further elaborations
☺ Use correct similes when comparing something similar	☹ Use inaccurate similes to compare things
☺ Use adjectives to describe the characters' feelings and adverbs to describe their actions	☹ Lack descriptive words
☺ Use complex sentence structures	☹ Only use simple sentence structures

Writing Samples

