



## Pre-listening

**S** When people **make a booking** or **send an invitation**, they must give the **time**. Pay attention to the correct ways of writing the time.

e.g.

## Invitation

Always show 'am' or 'pm'.

Please arrive at 8 // 8:00 pm at Gigi's Restaurant.

Use numbers to write the time to save time.

Time: (Please circle 'am' or 'pm')

11 // 11:00 ((am)/ pm) – 2:30 ( am / (pm))

Read the instruction carefully and show 'am' or 'pm' correctly by circling, underlining or crossing out.

## Warm Up



Listen Here

Mike is calling a restaurant to make a booking. Listen carefully and complete the booking form for the waitress. (6 marks @ 2 marks)

## Wonderful Pizza House

## Booking Form

Customer's name: \_\_\_\_\_

Booking details:

• Date: \_\_\_\_\_  
Day Month

• Time: \_\_\_\_\_ am / pm  
(Please circle 'am' or 'pm')

Contact Number: 6655 2345

## CLASSROOM Tips



am = between midnight  
and midday  
pm = after 12 noon

Date

Mark

/16

Let's Practise



5 min



Mike is talking with his classmate, Candy, about the School Open Day. Listen carefully and complete the invitation card for Mike.

(10 marks @ 2 marks)

# Invitation Card

Lee Po Leung Memorial Primary School

\_\_\_\_\_ Open Day 20XX

Guests and parents,

You're invited to join our school's annual open day on

\_\_\_\_\_, 20XX starting at  
\_\_\_\_\_.

Our school's address is 21-23 \_\_\_\_\_, Western District, Millennium City.

For more details, please visit our school website at  
www.\_\_\_\_\_.edu.hk

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