



Pre-listening

S Time and dates can be expressed in either **numbers** or **words**. However, to save time and avoid spelling mistakes, it is better to use numbers in the exam.

e.g.

Words	Numbers
six o'clock in the morning	→ 6 am
seven thirty in the evening	→ 7:30 pm
at noon	→ 12:00 noon
at midnight	→ 12:00 am / 12 o'clock at night
on 1 st of March 20XX	→ 1 / 3 / 20XX
a quarter	→ 15 minutes / 3 months
half a year	→ 6 months

Learn these expressions about numbers.

e.g.

Words	Numbers
zero	0
double five	55
triple eight	888

Words	Numbers
nine dollars and sixty cents	\$9.6
two hundred and nine dollars	\$209
seven point five centimetres	7.5 cm

Warm Up



Charlie is calling a restaurant to make a booking. Listen carefully and complete the booking form for the waitress. (6 marks @ 2 marks)

Rainbow Restaurant

Booking Form

Name: Charlie Chan Contact number: _____

Date: 3 / 6 / 20XX Time: _____ am / pm
(Please circle 'am' or 'pm')

Number of people: _____

- In the main dining area
- In the room with a minimum charge (\$1,000)

CLASSROOM Tips



A minimum charge is the smallest amount of money people have to pay.

Let's Practise



Charlie is calling a fast food restaurant to order some food. Listen carefully and complete the order form for the staff. (10 marks @ 2 marks)

Burger Go Go!

Delivery Order Form

Name: Charlie Chan

Contact number: 6545 6888

Address: _____, Block A, Elegant Villa, Tsuen Wan

Order:

Classic Burger

Cheeseburger

Double Burger

French Fries

Classic Hot Dog

Chilli Hot Dog

Chicken Wing

Apple Pie

Total: \$ _____

Delivery time: _____

Order taken by: Jack Cheung