

Unit 8 Thank-you Letter

Part 1 In-depth Reading



Suggested reading time: 10 mins

Smartie is writing a thank-you letter to his mum.

Dear Mum,

I want to thank you for every little thing you do for me.

You are very *patient*. I know you are tired *when* you come home from work, *but* you *still* spend time to help me with my homework every night. You also *listen to* me and support me. I like sharing both my happy and sad moments with you!

You are *caring* too. *When* I am sick, you *stay with* me and *look after* me the whole day. You are not good at cooking, *but* you *still* cook me porridge and congee. I can get well soon because you always *take good care of* me!

I am glad you are my mum. Thank you for everything! I love you!

Greeting

'Dear' + the receiver's name + a comma

Opening paragraph

State why you write the letter

Body

- In each paragraph,
- use an adjective to describe the receiver, e.g. kind
 - tell what you like about him / her
 - write about what the receiver does for you

Ending paragraph

Write about your feelings

Closing & signature

- Write a short closing with a comma
- Put your name below it

Yours,

Smartie

USEFUL TIP

We can use '**when**' to join two actions that happen at the same time.

e.g. **When** I am upset, Chloe always listens to me.

ABC Choose the Best Answers

1. Who receives this thank-you letter? **Greeting**
- A. Smartie B. Smartie's mum
- C. Smartie's dad D. Smartie's grandparents
2. What does Smartie's mum NOT do for Smartie? **Body**
- A. Cooks for him
- B. Listens to him when he is sad
- C. Stays with him every day and night
- D. Looks after him when he has a fever

? Fill in the Blanks

3. Why does Smartie write the letter? **Opening paragraph**
- Because he wants to _____ for every little thing she does for him.
4. The verb ' _____ ' in the letter means 'to encourage'.
- Word choice**

🔍 Know More about the Structure

Write the correct letters in the boxes.

5. 6. 7. 8. 9.

A. I want to thank you for everything you do for me.

B. I am glad you are my friend. I like you!

C. Best wishes, Chloe

D. You are helpful. You always give me a hand when I have problems. I like spending time with you!

E. Dear Mimi,

Part 2 Fun Text Grammar



Suggested finishing time: 10 mins



Magic Grammar Points

We can put **verbs and prepositions** together to talk about people's actions.

Chloe

turns off

the television.

Ex. Fill in the blanks with the correct verbs and prepositions.

look for

shout at

look after

give up

1. My sister is sick. Mum needs to _____ her.
2. Jason cannot get the answer, but he does not _____.
3. Fiona cannot find her earring. She is now trying to _____ it under her bed.
4. Helen and Zoe are rude. They often _____ others.



Amazing Vocabulary

We can use **adjectives** to describe people's personalities.

Ex. Look at the pictures and fill in the blanks with the correct adjectives.

A. patient

B. hard-working

C. friendly

D. caring

1.



2.



We can put 'un-' or 'im-' in front of some adjectives to give them opposite meanings.
e.g. friendly → unfriendly
patient → impatient

3.



4.



Practical Sentence Patterns

a We use ' **but** + (somebody) **still** ' to show a contrasting action.

A contrasting action

e.g. Smartie doesn't like carrots, **but** he **still** eats the carrot soup.

Ex. Write the correct letters on the flowers to complete the sentences.

A. Mimi does not like the film,

B. Kaka is not good at doing crafts, but

C. It is raining outside, but Eddie

1.
still goes out to play football.

2.
but she still watches it with Chloe.

3.
he still makes a photo frame for Eddie.

b We use ' **I am glad you are my** + (a person's role) ' to show thankfulness and happiness to somebody.

e.g. You always listen to me. I am glad you are my **sister**.

Ex. Fill in the blanks to complete what Chloe and Eddie say.



You always take care of me. I am glad 1. _____
_____.



(brother)



(friend)

You always teach me to do homework.
2. _____



Part 3 Getting to Write



Suggested finishing time: 15 mins



Brain Boost

Smartie wants to write a thank-you letter to his class teacher. Colour the hearts with the sentences that he can include in his letter.

How are you?
I miss you so
much!

You are patient. When
we make mistakes,
you never speak to us
in a loud voice.

Please write
back soon.



**A thank-you letter
to Miss Chan**

I am glad you
are my class
teacher.

You are fun. You often
play games with us
and tell us jokes.

I'd like to invite
you to my cousin's
birthday party.





Let's Practise

Smartie is now writing the thank-you letter. Complete the letter below with the help of the mind map.

1 _____

I want to thank you for everything you do for our class.

You are 2 _____ . You never shout

3 _____ us 4 _____ we make

mistakes. You say we may not do well today, but we

5 _____ have many chances to do better. My

friend Eddie is not very good at writing, 6 _____

_____ praise him and always encourage him

not to give 7 _____ .

You are also very 8 _____ . You play games

with us and tell us jokes 9 _____ we feel bored.

Sometimes you hide some word cards in the classroom and

ask us to look 10 _____ them. We really enjoy the

game!

11 _____ class teacher. Thank

you so much for everything! We like you!

Love,

12 _____

1 Write a greeting. Don't forget the comma.

3, 10 Write a preposition here.

4, 9 Which word can join the two sentences?

5 Fill in a 5-letter word.

6 Fill in three words to talk about a contrasting action.

8 Write a 3-letter adjective to describe Miss Chan.

11 How can Smartie express his thankfulness?