

Unit 1 Notice & Diary Entry

Part 1 In-depth Reading



Suggested reading time: 10 mins

Eddie is reading a school notice.

Long River Primary School

6th September, 20XX

Dear Students,

Recruiting New Members for the Basketball Team

We are looking for new members to join the school basketball team. We will hold a fitness test to identify the most suitable candidates. The details are as follows:

1. Date & Time

There is a fitness test on 13th September from 3:00 pm to 4:30 pm. Please **be punctual**. You **should not arrive late**.

2. Venue

We will gather at the indoor basketball court on the 7/F.

3. Points to note

Please wear your PE uniform. You **should wait patiently** and **quietly** for your turn. You **should not speak loudly** or **play nosily**. I **hope** you **will follow** the teachers' instructions **strictly**.

Please ask your parent to complete the reply slip below and hand it in to your class teacher on or before 8th September. I **hope** you **will** all enjoy exercising and find the 'right' sport to play!

Robert Tam
PE teacher



Reply Slip

Student _____ will / will not join the fitness test. Thank you.

Parent's signature: _____

Date: _____

Name of the organisation

Which organisation gives out the notice?

Date

When is it given out?

Heading

What is it about?

Receivers

Who are the target readers?

Event details

Can be in point form for easy reading

Way(s) to respond

How can readers join the events?

Sender

Who gives it out?

Reply slip (usually in school notices)

Readers can tell their preference

USEFUL TIP

We can use '**should** / **should not**' to tell others the right thing to do.

e.g. You **should** eat more vegetables.



ABC Choose the Best Answers

- Who will read this notice? **Receivers**
 - A. Eddie and his classmates
 - B. Robert Tam's parents
 - C. Eddie's school teachers
 - D. The school principal
- Which of the following is NOT mentioned in the notice? **Event details**
 - A. What to wear for the fitness test
 - B. Duration of the fitness test
 - C. When the fitness test starts
 - D. How to pass the fitness test

? Fill in the Blanks

- What is the purpose of the notice? **Heading**
Its purpose is to recruit _____.
- What should Eddie do if he wants to join the fitness test? **Way(s) to respond**
He should hand in the completed _____ to his _____
on or before _____.

🔍 Know More about the Structure

Fill in the blanks with the words given.

Sender	Reply slip	Receivers
Event details	Way to respond	Heading

5. _____ Dear Parents & Students,

The Sports Day

6. _____ Date : 27th October, 20XX
Venue: Tai Po Sports Ground

Please hand in the slip below to your _____

PE teacher on or before 3rd October.

The Principal

✂ _____

7. _____ _____ (class _____) will / will not

join the Sports Day.

Parent's signature: _____

8. _____

9. _____

10. _____

Part 2 Fun Text Grammar



Suggested finishing time: 5 mins



Practical Sentence Patterns

We can use ' **I hope** + (somebody) **will / won't** ' to express what we wish to happen in the future.

e.g. **I hope** you **will** try your best in the competition.

Ex. What are the children thinking about? Circle the correct words and write the correct letters in the circles.

A. I hope he (won't / not) be late again!

B. I hope Mum (will buy / buy) me more.

C. I hope I (will / may) perform well.

1. The fitness test is coming soon.



2. My brother is still in bed.



3. I finished reading all my books.



Magic Grammar Points

We use **adjectives** to describe people or things. We use **adverbs** to describe actions.

noun	verb to be	adjective
Peter	is	<u>confident.</u>

Describes Peter

noun	verb to do	adverb
Amy	sings	<u>beautifully.</u>

Describes how Amy sings

Ex. Circle the correct answers.

- This is an (easy / easily) question. I can solve it (fastly / fast).
- Miss Chan is (angry / angrily). She is scolding Tommy (angrily / angrily).
- Please be (polite / politely). Don't talk to your friends (rude / rudely).



Some adverbs do NOT end in '-ly'.

Part 3 Getting to Write

 Suggested finishing time: 10 mins

Unit 1

Brain Boost

Eddie failed the fitness test so he could not become a member of the basketball team. Help him answer Kaka's questions.

How did you perform, Eddie?

What did the PE teacher tell you?

What mistake did you make?

How should you behave next time?

What do you wish for the future?

I performed very 1. _____ because I was too nervous.

I was late so he told me to be 2. _____ next time.

I did not follow the teachers' instructions 3. _____.

I should stay calm and wait 4. _____ and 5. _____ for my turn.

I hope I 6. _____ (be) more careful in the future. I hope Mr Tam 7. _____ (let) me join the team next year.



Let's Practise

Help Eddie write about his day in the diary entry below.

13th September (Mon)



I joined the basketball team fitness test today. However, I arrived ① _____ because I could not remember the starting time ② _____. I performed ③ _____ and ④ _____. I even held the basketball and ran!

I feel so upset for making the mistakes. Next time I should wait ⑤ _____ for my turn. Also, I ⑥ _____ the teachers' instructions ⑦ _____. I hope I ⑧ _____ so careless in the future and ⑨ _____.

Which word is both an adjective and an adverb? It does not end in '-ly'.

Change 'exact' to an adverb here.

Which one do you write, 'nervous' or 'nervously'?

What are Eddie's wishes for the future?