



Oliver is reading an article from the school magazine. Read the magazine article.

The Importance of Punctuality

Linda Fong (6A)

Shakespeare, one of the most famous playwrights in history, once wrote in his play script, 'Better three hours too soon than a minute too late'. Punctuality is always considered as an essential **virtue**. As a student, we are required to **accomplish** these basic tasks every day — showing up to class before the school bell rings and handing in our homework on time. Apart from avoiding punishment, why is being punctual so important?

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When we arrive at a place on time, we are more relaxed as we don't have to worry about the **embarrassment** of being late. It also allows us to prepare ourselves and maintain a good mood for what we are going to do. For example, instead of rushing to school, arriving early gives you a clearer mind to cope with the jam-packed school day.

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Secondly, we show respect to others when we are punctual. Time is one of the most valuable things we have. If we don't show up on time and leave people waiting for us, they would feel disrespected as we make them spend unnecessary time on waiting. They may also question whether we care about what has been scheduled. This gives people a bad impression that we are **unreliable**, thus losing our **integrity**.

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Moreover, it is our responsibility to be punctual. When being late becomes a habit, it may often cause a delay in events. For instance, you have three events to attend on the same day: if you are late for the first one, you probably can't make it on time for the next two. If they are interest classes, you may miss out something important; if they are meetings and other events, the planned schedule may be affected by your late arrival.

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In conclusion, punctuality is one of the key elements that leads to a self-disciplined life. With careful planning and good use of time, we can develop a positive mind by gaining people's trust and achieving more goals, while having less frustration and stress at the same time.

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Integrity (n.) means 'a quality of being honest and having a strong moral sense'. A person with integrity always attempts to do the right things and holds onto moral principles.



10 mins

DATE

Choose the best answers by blackening the circles.

1. According to paragraph 1, what 'basic tasks' do students need to do? (Choose more than one answer.)

- A. showing a good spirit in class
- B. finishing their homework before due dates
- C. arriving at school before lessons begin
- D. keeping Shakespeare's advice in mind



Tip
Q1: The wording of the options is different from that in the text.

2. Students _____ if they arrive at school late.

- A. may feel disrespected
- B. will be teased by others
- C. may not be mentally-prepared
- D. may have a jam-packed day

3. In line 17, the word '**unreliable**' means '_____.'

- A. unfriendly
- B. not relying on others
- C. not able to be trusted
- D. not influenced by others



4. Which of the following is NOT true according to the magazine article?

- A. Good time management helps you think carefully.
- B. We can show our respect to others by being punctual.
- C. People who are late for an event don't seem to care about it.
- D. We can't make any friends if we are used to being late.

READING

Complete the answers.

5. Why do people feel disrespected if we don't show up on time?

It is because _____.

6. What may happen to us if we are late for the first event in a day?

We are likely to be _____.

Fill in each blank with ONE word from the magazine article. Change the word form when necessary.

14th December, 20XX

Sunny

Today I came across an article about why it is 7. _____ to be on time. It helps me understand the advantages of being punctual. For example, we could earn

8. _____ from others and live a more 9. _____ life.