

## Writing Task Sample

### Unit 14 Mite allergies and bug bites (p.115)

Write a complaint letter to the property management office regarding the mosquito problem in your housing estate.

Write about 150 words.

To whom it may concern,

I am Rachel Chan, a resident of Choi Hung Estate. I am sorry to trouble you, but I have to express my dissatisfaction over the mosquito problem in our estate.

**The reason for my complaint** is that the mosquito problem has seriously affected both my health and that of my family. It is now summer, mosquitoes are particularly prevalent. **As** our estate is densely populated, the situation is even worse **when** household garbage downstairs has not been handled in time. This **results in** the growth of bacteria, which aggravates the problem. **However**, the management office has not taken any measures to address the problem so far. We all know that mosquito bites can spread diseases. In fact, my daughter fell ill and had to be hospitalised yesterday because of that.

We have suffered a lot from this situation. **I sincerely request you** to recognise the severity of this problem and to take prompt action to resolve it, returning us a liveable environment.

**I am looking forward to** receiving your timely reply. Thank you for your consideration!

Yours faithfully,

Rachel Chan

~185 words