



**Unit 10 Practice**

Part A

Task 1 (p.33)

Announcer : Part A. Situation.

You are Ricky Wong, a student helper for Miss Fung, the school social worker.

You will have a total of three tasks to do. Follow the instructions in the Question-Answer Book and on the recording to complete the tasks. You have two minutes to familiarise yourself with Tasks 1 to 3 before the recording begins.

Task 1.

You are going to enrol on a day camp called 'Caring for Others'. You are discussing the enrolment form with Miss Fung. Listen to the conversation and complete the form below.

You now have 30 seconds to study the task. At the end of the task, you will have 1 minute to tidy up your answers.

Miss Fung : Hi, Ricky. I see you're interested in the Caring for Others day camp.

Ricky : Yes, and I need to give a couple of reasons for wanting to join, so I need your help.

Miss Fung : Well, let's complete the whole enrolment form now, shall we?

Ricky : OK, thanks. <sup>①</sup> Our school name is Happy Valley Secondary School.

Miss Fung : Remember to spell it correctly.

Ricky : OK. Valley is spelt V-A-L-L-E-Y. Then, for my name, should I put my full name, with Chinese and English?

Miss Fung : They're not asking for your Chinese name, so just put Ricky Wong.

Ricky : Oh, OK. <sup>②</sup> Then I'll tick male...and my class is S.1B.

Miss Fung : And you just had a birthday last week, right? Was it the 15<sup>th</sup> or the 16<sup>th</sup>?

Ricky : <sup>③</sup> My birthday is on the 16<sup>th</sup> of May. And I was born in 1996. Let's see, they also want my email address. Easy. <sup>④</sup> pandawong@cloudmail.com.

Miss Fung : Panda?

Ricky : It's a nickname I got when I was a baby. My parents said I looked like a panda.

Miss Fung : That's cute. So pandawong, and that's one word, I see. At cloudmail dot com.

Ricky : Yes. And is it OK for me to use your name, here, for the school social worker?

Miss Fung : Of course.

Ricky : <sup>⑤</sup> So that's Miss Regina Fung. R-E-G-I-N-A, Regina, right?

Miss Fung : That's right.

Ricky : And can I have your email address?

Miss Fung : Sure. Let's use my school email. <sup>⑥</sup> regina.fung@hkgmss.edu.hk.

Ricky : Let me make sure I have that right. It's regina dot fung at H-K-G-M-S-S dot E-D-U dot H-K. Is that right?

Miss Fung : Yes, that's it.

Ricky : Now, I have to choose a date. <sup>⑦</sup> I was thinking the 17<sup>th</sup> of June because it's a Friday and exams will be finished. And do you think I should go for the whole day?

Miss Fung : <sup>⑧</sup> <sup>⑨</sup> Yes, tick both morning and afternoon time slots. It's better to have a whole day camp.

Ricky : Good, then that brings me to the reasons for wanting to attend. Any ideas for me?

Miss Fung : Don't ask me, Ricky. Just think about why you want to go.

Ricky : <sup>①</sup> Well, I want to learn more about caring for others. Can I write that?

Miss Fung : That's a very good reason. Learning more about caring for others is important. Can you give me another reason?

Ricky : <sup>⑪</sup> Hmm...because I want to improve my communication skills. <sup>⑫</sup>

Miss Fung : That's another good reason. We can improve our communication skills through this day camp.

Ricky : Oh, that was easy. Thanks for your help.

Miss Fung : You're welcome, Ricky.

Announcer : This is the end of Task 1. You now have 1 minute to tidy up your answers.

## Task 2 (p.34)

Announcer : Task 2.

In the day camp, you are listening to a talk given by Matthew So about being a good listener. Listen to the talk and complete the notes below.

You now have 30 seconds to study the task. At the end of the task, you will have 1 minute to tidy up your answers.

Matthew : It's great to have so many young faces here. We're going to talk about being a good listener this morning. It's an important skill and there are several tips I can give you.

<sup>②</sup> <sup>③</sup> First, find a quiet and comfortable place to talk. This is very important. A quiet and comfortable place will make it

much easier to listen to what the person is saying.

<sup>①</sup> Now it's also important to listen patiently. People are very busy these days, so it is very important to listen patiently. <sup>⑦</sup> Whatever you do, you shouldn't stop the person while he or she is talking. The person will see this as rude, so don't stop the person while he or she is talking. <sup>④</sup> You should nod your head to show that you're listening. Nodding your head tells the person that you can understand and follow what he or she is saying.

<sup>⑤</sup> If you want to say something, you might think about giving the person suggestions or asking him or her questions. Giving suggestions and asking questions are ways to show that you are listening carefully. But, be careful when you give suggestions. <sup>⑥</sup> It's not good to disagree with the person, so we have to be very careful with how we state our suggestions so that we don't seem to disagree with him or her.

<sup>⑨</sup> And you should never laugh at the person. The person has decided to share his or her feelings with you and he or she needs your trust. If you want a person to trust you, don't laugh at what he or she is saying.

<sup>⑪</sup> <sup>⑮</sup> If you want to encourage the person to talk, you can use phrases like 'Tell me more' or 'Let's talk about it'. But, be careful not to doubt or judge what the person is saying. <sup>⑫</sup> <sup>⑬</sup> <sup>⑭</sup> Avoid saying 'Are you sure?' or 'Well, it's not that bad', or 'You'll feel better tomorrow', etc. These things will only discourage the person from talking to you.

Now, one last tip. <sup>⑩</sup> Be careful not to tell others your story. You are there

to listen, not talk. So if you've had a similar experience, make sure to keep your mouth closed, your ears open and not tell them your story.

Announcer : This is the end of Task 2. You now have 1 minute to tidy up your answers.

### Task 3 (p.35)

Announcer : Task 3.

After the camp, Miss Fung has asked you to listen to some case studies. Listen to the conversations and complete the case profiles below by filling in the missing information. Tick the appropriate boxes.

You now have 30 seconds to study the task. At the end of the task, you will have 1 minute to tidy up your answers.

Case 1.

Holly : I'm Holly. I just want to feel normal and fit in at school but I don't know why I can't. <sup>2</sup> All my classmates call me names and this makes me unhappy. I don't understand why they call me names all the time. <sup>3</sup> I try to be nice and laugh along with them but no one wants to be my friend. I don't understand why no one wants to be my friend. <sup>1</sup> So at school, I'm unhappy and lonely. \*

Announcer : Case 2.

Max : My name is Max. Inside, I'm like most of the students at my school. I like films, sports, music, eating and talking. But everyone just sees what I look like. <sup>5</sup> They just laugh at my pimples and make fun of me because of my weight. <sup>4</sup> OK, so I have some pimples. Lots of teenagers do, so why do people laugh at me? And, yes, I'm heavy, but so are a lot of boys these days. Why do they laugh at me for being a bit fat? It really

<sup>6</sup> drives me crazy. Sometimes I just want to scream, but I know that won't do any good. \*

Announcer : Case 3.

Oliver : I'm Oliver. <sup>8</sup> I'm not good at anything and I'm not popular, so every day I'm afraid to come to school. <sup>9</sup> And talking to others makes me nervous. Sometimes I even get sick. Then, I met a girl. My first girlfriend. I could talk to her. She was nice. <sup>11</sup> Then suddenly she broke up with me one day. I don't understand why she broke up with me. <sup>7</sup> Now, I really don't want to go to school. Everyone is going to laugh at me. \*

Announcer : Case 4.

April : My name's April. Every day I go to school and do what my teachers say. <sup>13</sup> My friends, they just talk about boys. <sup>12</sup> I smile but it's just not interesting for me. Still, I don't want to go home. <sup>14</sup> My parents are very strict. They don't give me any pocket money, so I can't go out with my friends. And they check my schoolbag every night. I don't know what they're looking for but I feel like a criminal. <sup>12</sup> So I just stay at home or go to school.

Announcer : This is the end of Task 3. You now have 1 minute to tidy up your answers.

### Part B (pp.36-38)

Announcer : Part B. Situation.

You are Mable Lee, a student helper for Mr Yeung, the school social worker.

You will listen to a conversation between you and Mr Yeung. As you listen, you can make notes on page 1 of the Data File.

Follow the instructions in the Question-Answer Book and on the recording to

complete the tasks. You will find all the information you need in the Question-Answer Book, the Data File and on the recording.

You now have five minutes to study the tasks and the Data File.

The conversation will begin now.

- Mable : Hi, Mr Yeung. Why do you want to see me?
- Mr Yeung : Hi, Mable. Have a seat. I need your help with a couple of things.
- Mable : Sure, how can I help?
- Mr Yeung : First, we're going to start an advice column on the noticeboard called 'Ask Auntie Lau' and I need you to prepare the noticeboard.
- Mable : Great, what are we going to call the noticeboard?
- Mr Yeung : I was thinking something simple, like 'Looking for advice, question mark, Ask Auntie Lau, exclamation mark'.
- Mable : That sounds nice and friendly.
- Mr Yeung : Good. <sup>T4①</sup> Then under that let's put 'updates on every Wednesday'.
- Mable : So 'Looking for advice, question mark, Ask Auntie Lau, exclamation mark' for the heading, and updates on every Wednesday under that. Then what?
- Mr Yeung : <sup>T4③</sup> Then, at the bottom of the noticeboard, let students know they can put their messages in the box outside Room 402. <sup>T4④</sup>
- Mable : Hold on...they can put their messages in the box outside Room 402?
- Mr Yeung : Yes, that's correct.
- Mable : Got it. Is there anything else?
- Mr Yeung : <sup>T5②</sup> Yes, we're organising a talk called 'Talk to your heart' and I'd like you to write a letter inviting parents and students to

attend. Can you do that for me?

- Mable : Sure. The title is 'Talk to your heart' and what's the date for that?
- Mr Yeung : <sup>T5⑩②</sup> It will be on the 30<sup>th</sup> of May from 2 to 4 in the afternoon.
- Mable : That's the 30<sup>th</sup>, right?
- Mr Yeung : <sup>T5⑪</sup> Yes, from 2 to 4, in the School Hall.
- Mable : 2 to 4, in the School Hall. Got it. Anything else to do with the talk?
- Mr Yeung : <sup>T5⑬</sup> The cost is \$10 per person.
- Mable : What is the topic of the talk?
- Mr Yeung : <sup>T5⑬</sup> The speaker will talk about common problems among teenagers and <sup>T5④</sup> how parents can help.
- Mable : Common problems among teenagers and how parents can help. That's very useful.
- Mr Yeung : Yes, Mable. Thanks for being such a big help.
- Announcer : That is the end of the recording. You now have 30 minutes to finish the tasks.